



Date: 22 August 2023

To: Members of the Scrutiny Commission

Cllr C Lambert (Chair)	Cllr C Gibbens
Cllr MJ Surtees (Vice-Chair)	Cllr C Harris
Cllr P Williams (Vice-Chair)	Cllr J Moore
Cllr MA Cook	Cllr A Pendlebury
Cllr DS Cope	Cllr A Weightman
Cllr MJ Crooks	

Copy to all other Members of the Council

(other recipients for information)

Dear member,

There will be a meeting of the **SCRUTINY COMMISSION** in the De Montfort Suite, Hinckley Hub on **THURSDAY, 31 AUGUST 2023** at **6.30 pm** and your attendance is required.

The agenda for the meeting is set out overleaf.

Yours sincerely

A handwritten signature in black ink, appearing to read 'R Owen'.

Rebecca Owen
Democratic Services Manager

Fire Evacuation Procedures

- On hearing the fire alarm, leave the building **at once** quickly and calmly by the nearest escape route (indicated by green signs).
- *There are two escape routes from the Council Chamber – at the side and rear. Leave via the door closest to you.*
- Proceed to **Willowbank Road car park**, accessed from Rugby Road then Willowbank Road.
- **Do not** use the lifts.
- **Do not** stop to collect belongings.

Recording of meetings

At HBBC we are open and transparent about how we make decisions. We allow recording, filming and photography at all public meetings including Council, the Executive and Planning Committee as long as doing so does not disturb or disrupt the proceedings. There may occasionally be some reports that are discussed in private session where legislation requires this to happen, but this is infrequent.

We also allow the use of social media during meetings, which helps to bring the issues discussed to a wider audience.

Members of the public, members of the press and councillors are hereby informed that, in attending the meeting, you may be captured on film. If you have a particular problem with this, please contact us so we can discuss how we may accommodate you at the meeting.

Use of mobile phones

To minimise disturbance to others attending the meeting, please switch off your phone or other mobile device or turn it onto silent or vibrate mode.

Thank you

SCRUTINY COMMISSION - 31 AUGUST 2023

A G E N D A

1. **APOLOGIES AND SUBSTITUTIONS**

2. **MINUTES (Pages 1 - 2)**

To confirm the minutes of the meeting held on 16 March 2023.

3. **ADDITIONAL URGENT BUSINESS BY REASON OF SPECIAL CIRCUMSTANCES**

To be advised of any additional items of business which the Chairman decides by reason of special circumstances shall be taken as matters of urgency at this meeting.

4. **DECLARATIONS OF INTEREST**

To receive verbally from members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. **This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the agenda.**

5. **QUESTIONS**

To hear any questions in accordance with Council Procedure Rule 12.

6. **YOUNG PEOPLE'S STRATEGY 2023-2026 (Pages 3 - 16)**

To present the strategy for 2023-26 detailing the work the council will undertake in relation to you people and to outline achievements of the previous strategy.

7. **ENVIRONMENTAL IMPROVEMENT PROGRAMME 2023-24 (Pages 17 - 36)**

To outline the programme of enhancement schemes for 2023/24.

8. **PARISH & COMMUNITY INITIATIVE FUND - PROPOSED CHANGES (Pages 37 - 44)**

To propose the introduction of new community equipment grants for smaller projects and an amendment to the parish & community initiative fund and Hinckley community fund.

9. **PLANNING POLICY MEMBER WORKING GROUP UPDATE (Pages 45 - 48)**

To update members on the remit and work of the Planning Policy Member Working Group to avoid duplication by the Scrutiny Commission following discussion at the overview & scrutiny work programming session.

10. **SCRUTINY COMMISSION WORK PROGRAMME (Pages 49 - 54)**

Draft work programme attached for consultation with the Scrutiny Commission.

11. **MINUTES OF FINANCE & PERFORMANCE SCRUTINY (Pages 55 - 56)**

Minutes of the meeting held on 3 July 2023 attached for information only.

12. **ANY OTHER ITEMS OF BUSINESS WHICH THE CHAIRMAN DECIDES HAVE TO BE DEALT WITH AS MATTERS OF URGENCY**

As announced under item 3.

13. **MATTERS FROM WHICH THE PUBLIC MAY BE EXCLUDED**

To consider the passing of a resolution under Section 100A(4) of the Local Government Act 1972 excluding the public from the undermentioned item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 3 and 10 of Schedule 12A of the 1972 Act.

14. **CREMATORIUM UPDATE (Verbal Report)**

To provide an update on the crematorium project.